



YATU LAU COMPANY LIMITED

NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the members of **YATU LAU COMPANY LIMITED** will be held at **9.30am on Friday November 6th 2020, at the Studio 6 Conference Centre, 1-3 Walu Street, Suva** to transact the following business:

Ordinary Business.

1. To confirm the Minutes of the Annual General Meeting held on 18th June 2019
2. Matters Arising
3. To Receive and adopt the Chairperson's report for 2019
4. To receive and adopt the Audited Balance Sheet and Profit and Loss for the year ended 31st December 2019
5. To elect three (3) Directors in accordance with Article 62 of the Articles of Association
6. To appoint Auditors from the conclusion of this Annual General Meeting until the conclusion of the next Annual General Meeting at a fee to be negotiated by the Directors
7. Any other business brought up in conformity with the Articles of Association of the Company.

By order of the Board of Directors.

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Seini Rabukawaqa
Company Secretary, Suva

RESOLUTIONS AND NOMINATIONS

1. Any resolution for the meeting must be signed by the Proposer and seconder and reach the secretariat 15 days before the AGM.
2. Any nomination to fill the Directors of the Board vacancy must submit the relevant form which can be accessed from the Yatu Lau website at www.yatulau.com.fj.
3. Please take note that there has been a change to the closing date to applications.
4. The completed nomination forms and additional required documents must reach the Secretariat by 5pm on October 21st 2020.